

The City University of New York

Request for Approval of Waiver under Section 211 of Retirement and Social Security Law

<b>Application For (Name of Retiree):</b>	
<b>College or Unit:</b>	

CUNY Employment Information			
<b>Title:</b>		<b>Department:</b>	
<b>Functional Title:</b>		<b>Proposed Salary:</b>	
<b>Proposed Start Date:</b>		<b>Proposed End Date:</b>	

Retiree Information			
<b>Date of Birth:</b>		<b>Retiree SSN:</b>	
<b>Home Mailing Address:</b>			
<b>Retirement System:</b>		<b>Retirement Date:</b>	
<b>Agency Retired From:</b>		<b>Other Agencies Worked within 2 years of retirement:</b>	
<b>Title Retired From:</b>			
	<b>CUNY Retiree?</b>	<b>Previous Public Employment Since Retirement?</b>	
<b>If "Yes" Complete Supplemental Information Section(s) on next page</b>			

Certifying Signatures – College			
We certify the statements made here are correct to the best of our knowledge. We also certify the retiree meets minimum requirements for the position and that a search was conducted which conforms to standard University Policy and additional requirements for a Section 211 waiver. The College has a need for the retiree’s services, and this employment action is in the public interest.			
<b>College President or Designee:</b>		<b>Date:</b>	
<b>Human Resources Director or Designee:</b>		<b>Date:</b>	

Certifying Signature – Retiree			
I certify the statements made here are correct to the best of my knowledge. I understand that failure to obtain approval of this waiver may adversely affect my pension benefits and I may be liable for repayment of such benefits. I understand that an approval is valid for a maximum of two years. I also certify that I am not receiving a disability pension (which would disqualify me for a waiver).			
<b>Retiree:</b>		<b>Date:</b>	

Certifying Signature – Office of Human Resources Management			
<b>Approved Dates of Waiver:</b>		<b>Maximum Salary:</b>	
<b>Sr. University Director, HROS/ Vice Chancellor, HRM</b>		<b>Date:</b>	

Verification of CUNY Board of Trustees Appointment Action – Instructional Staff Only			
<b>Board Report Date:</b>		<b>Report Page:</b>	
<b>Secretary of the Board or Designee:</b>		<b>Date:</b>	

<b>Supplemental Information</b>			
<b>For Employees with Previous Public Employment since Retirement</b>			
<b>Employed By:</b>		<b>Employment Dates:</b>	
<b>Title:</b>		<b>Salary:</b>	
<b>For CUNY Retirees Only</b>			
<b>Computation of Maximum Earnings Limitation</b>			
Maximum Earnings Limitation is the greater of (A) or (B) <u>minus</u> retirement payments (C) + (D)			
<b>A-Final Salary:</b>		<b>B-Final Average Salary:</b>	
<b>C-Retirement Allowance without Option:</b>		<b>D- Supplemental Retirement Payment</b>	
<b>Maximum Earnings Limitation:</b>			
<b>Other Comments Regarding This Application</b>			

**Checklist of Required Materials**

Enclosed	Item
<input type="checkbox"/>	<b>Cover Letter</b> Discuss need for position, search effort, disposition of other applicants, important qualifications of applicant, and other relevant information
<input type="checkbox"/>	<b>Application Form</b>
<input type="checkbox"/>	<b>Position Vacancy Notice (PVN)</b>
<input type="checkbox"/>	<b>Affirmative Action Recruitment Plan (list advertising sources) and Certification</b>
<input type="checkbox"/>	<b>Copies of External Advertisements for the Position</b>
<input type="checkbox"/>	<b>Resume or CV of Retiree (to establish they meet minimum requirements)</b>
<input type="checkbox"/>	<b>Search plan to fill position on a permanent basis</b>
<input type="checkbox"/>	<b>Other Relevant Documents if needed (list)</b>